Regrade a Test Question

Blackboard allows instructors the option to modify tests that already has student attempts. After students have attempted the test, the following changes can be made:

• Textual changes to the questions and answers.
• Change answer selections.
• Delete questions.
• Change the point value for test questions.
• Designate questions as Extra Credit.

Locating the Grade Column
From the Grade Center, locate the column for the test you want to modify. Click on the drop down menu and select Edit Test, the Test canvas appears.

Edit the Test
To make a change to a question, access the question's menu on the Test and select Edit.

Edit the question. In your question, you can make textual changes to the questions and answers and change answer selection. Edit your question as needed and click Submit and Update Attempts.

Delete question(s). To delete a test question, select the check box for each question to delete, and then select Delete and Regrade. All affected test submissions are regraded. The question numbers update automatically.

Change Point Values You can change the possible points awarded for answering questions correctly in two ways. For both ways, new grades are recalculated for all previously submitted tests.

1. On the Test Canvas, select a question's current points.
2. In the Update Points box, edit the points, set the question as extra credit, or give full credit. To remove a question's extra credit or full credit designation, clear the appropriate check box.

   10 [ ] Extra Credit [ ] Full Credit Cancel Submit and Regrade

3. Select Submit or Submit and Regrade.

-OR-
1. On the Test Canvas, select the check box for each question you want to change.
2. Preceding the questions list, type a number in the Points box.
3. Select Update or Update and Regrade.