

Uploading Your Video to YouTube

1. Create a Google Account
 - a. <https://support.google.com/youtube/answer/69961>
2. Create a YouTube Account
 - a. <https://support.google.com/youtube/answer/161805?co=GENIE.Platform%3DDesktop&hl=en>
3. Create a YouTube Channel
 - a. <https://support.google.com/youtube/answer/1646861?hl=en>
4. Access the YouTube Studio
 - a. <https://support.google.com/youtube/answer/7548152?hl=en>
5. Upload Video
 - a. <https://support.google.com/youtube/answer/7548152?hl=en>
6. Choose Your Settings
 - a. **Step One:** Add your title, description, and certify that your video is not for children (Under 13). Then Click Next.
 - b. **Step Two:** At this time, it is unlikely you will need to add any video elements. Click Next.
 - c. **Step Three:** Choose your visibility settings.
 - i. **Public:** Open for all to see in the general public and searchable. For ease in including within Blackboard, this setting is recommended.
 - ii. **Unlisted:** Only those with the link
 - d. Click Save
 - e. Videos may take time process and captions even longer. Be patient and do not leave the page until YouTube notifies you the upload is complete.
7. Post to Blackboard with a Public Video
 - a. [Tutorial](#)
 - b. You can embed a YouTube video in Blackboard assignments (blogs, discussion posts, journals, wikis and assignments) anywhere you see the standard Blackboard text editor.
 - c. In the third row of tools *click* the **Mashups** button and then *select* **YouTube**.
 - d. In the resulting pop-up window, *enter* search terms for the video, and *select* **Go**.
 - e. In the resulting window, you will see the results of your search. You can *select* **Preview** and watch the video to make sure it is the one you want before you *click* **Select**.
 - f. After you select the video you want to embed, Blackboard will take you back to the original window. Be sure to *name* your post (item, assignment, etc.). You can click to place a cursor below the video and add additional text.
 - g. When complete, *select* **Post Entry** (or Submit, Post Discussion, etc. Different tools will have different button to save).
8. Post to Blackboard with an Unlisted Video
 - a. [Tutorial](#)
 - b. Log in to your YouTube account and go to your unlisted video page.
 - c. Click Share >> Embed >> Copy the code that pops up
 - d. Go to the Blackboard folder you wish to put the video in.

- e. Click "Build Content", then Create an Item.
- f. In the Text box, type in a Name. Type instructions if needed. Then, click the HTML icon.
- g. A pop-up window "HTML code view" appears. Paste the embed code into this window and click Update button.
- h. You are back to "Create Item" page. Click Submit.