## **Tips for Using Blackboard Collaborate Ultra:**

- Check your browser settings: https://help.blackboard.com/Learn/Student/Getting Started/Browser\_Support/Browser\_Checker
- Disable Extensions or Plug-Ins that:
  - Stop popups
  - Stop autoplay
    - These may prevent the audio and/or video from connecting correctly.
    - These are the hardest to troubleshoot during a session.
- When presenting, check in with your students often at the start of the session and periodically throughout.
  - o Make sure they can hear you, see you, and see what you're sharing clearly.
  - o Keep the chat open so viewers can inform you of issues.
- The screen/window/application you're sharing may be small from the audience view.
  - o Consider zooming in on your application so they may see it more clearly.
  - o Review the "Show View Controls" button on the top left to zoom in and out of what you're sharing. *This only affects their own screen.*
  - Keep the chat open so viewers can inform you of issues.
  - Remind students how to navigate in Collaborate. (See: How to use <u>Collaborate Ultra as a Student</u> below)