The University of Texas at San Antonio UTSA. Digital Learning

Panopto

Installing the Panopto recorder application on your device.

Installation for Windows

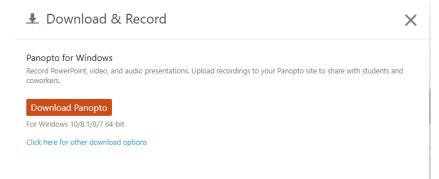
- 1. Login to UTSA Panopto (https://utsa.hosted.panopto.com)
 - a. Select Blackboard Faculty and Students
 - b. Use your myUTSA ID (abc123) and password.
- 2. In the Panopto video library, select the **Download Panopto** link located in the top right of the video library (*Fig. 1*).

NOTE: For Panopto **Installation for Mac**, please visit the Panopto Support Page for <u>How to Download and Install Panopto for Mac</u>.





3. After clicking on either option, choose **Download Panopto** in the window that pops up to begin downloading the application (*Fig. 2*).





- 4. Locate **PanoptoRecorder.exe** in your downloads in your computer and run the application.
- 5. The installer will self-extract and begin the installation.
- Select a Destination Folder to install the recorder, a Storage location where you would like your recordings saved, and the URL (without http) of your Panopto Web Server. Click Next (*Fig. 3*).
 - a. Note: Leave settings as is.



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Panopto (64-bit) Setup	—	
Destination Folder Click Next to install to the default folder or click Change to choose	e another.	
Install Panopto (64-bit) to:		
C:\Program Files\Panopto\Recorder\	Chan	ige
Storage location for recorded content on this computer:		
C:\PanoptoRecorder\		
Panopto Web Server:		
utsa.hosted.panopto.com	_	
	_	
7.1.0.61401 Back N	lext	Cancel
	_	

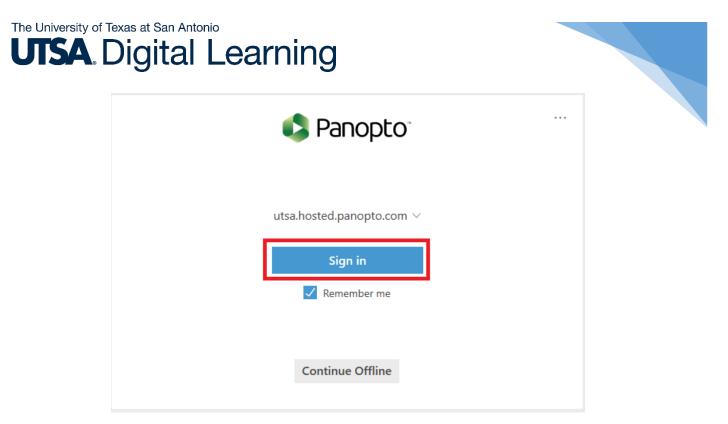
Figure 3

7. Click Install and the installation will begin (Fig. 4).

🕼 Panopto (64-bit) Setup	_		
Ready to install Panopto (64-bit)		6	
Click Install to begin the installation. Click Back to revie installation settings. Click Cancel to exit the wizard.	w or change any of yo	ur	
Terms of Service			
Panopto makes use of open source software.	<u>View acknowle</u>	<u>dgements</u>	
7.1.0.61401 Back	Install	Cancel	

Figure 4

8. Once Panopto for Windows is installed, you will be able to open to the software. Select **Sign in** (*Fig. 5*).





9. Your default internet browser will launch asking if you would like to **open Panopto**. Select to **open** application. The application from your desktop should now open to begin recording your sessions (*Fig. 6*).

Panopto		- 🗆 X
Create New Recording	(elyse.ramirez@utsa.edu Sign out
Sess Fold Record Nam		Uebcast ∨ Join Session ∨
Primary Sources Image: Constraint of the second	Screen capture in progress	
	Resolution 1920 x 1080 V fps - 8 kbps - 60	0 0



10. Alternatively, you can pass your credentials to Panopto for Windows by launching it from inside of the online video library on the <u>UTSA Panpoto</u>



webpage. Click the **Create** button and then **Record a New Session** (*Fig.* 7).

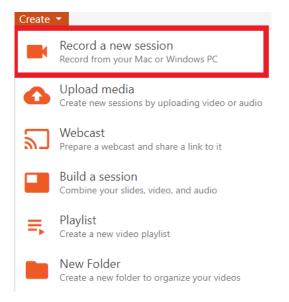


Figure 7